



Minutes of the Meeting of the Trustees of Sussex Brass

Held on : Friday 27th July 2018 at 19:30hrs
At : The Harrow

Present : Steve Hollamby, Jon Manning, Karl Grover,
John Gilbert Clare Proudlove, Kerry Holsgrove

1. Apologies – Mandy

2. Minutes of last meeting

- The minutes of the last meeting were read, and their accuracy was agreed.
- Clare Proudlove happy to take over the website from Nick Elliott
- Child Protection accepted by committee and all agreed to be placed on website

Action- Clare to link with Nick re website
Kerry to e mail Clare Child Protection Policy to put on band website

3. Matters Arising from last meeting's minutes

- Jon spoke to Nick re standing down from the committee and Nick accepted

Action: Jon Manning- completed

4) Booking & Correspondance

New Bookings

- **2nd September-** War Memorial in Alexandra Park 10:30am to 11:45am
- Steve explained this was to commemorate the bravery of Claude Nunney who was awarded the Victoria Cross posthumously. There will be an unveiling of a plaque, during the service and Steve will be playing the last post.
- It will be a high profile job with councillors and dignitaries, so needs to be well attended by band members.
- **Seirra Leone Concert-** Likely to be in May 19 and hopefully to be held at St Matthews Church as a full concert. Negotiations ongoing between Steve and Roger.
- **Egerton Park-** There are no jobs at Egerton Park this year, despite tireless efforts from John Gilbert to arrange this.
- **Sidley Fete-** This is to take place between 11am and 12pm, so band members supporting concert in Hooe afterwards should have plenty of time to travel.
- **Eastbourne-** Steve to liaise with Eastbourne to secure a job next year, as allocated no slots this year.

Action- Steve

5) Treasurers Report

Karl gave the following figures to the committee :

Main Account = **£16,050.17**
income year to date **£894.28**
Expenditure year to date **£1748.39(**
including insurance(£854 down for the
year)

Current Balance: 16,050.17

Karl informed committee members that he had paid £1300 for band insurance this year.

Jon explored other companies to see if he could get a better deal but this was not possible

Jon will continue to look at this throughout the year.

Action- Jon Manning(ongoing)

6) Musical Directors Report

- Steve reported that the 2 jobs undertaken so far this year, both services, Magdalen and Lasher and Lifeboat had both gone very well and afterwards he was approached by several people to say how good the band sounded. However, there were not many people there, which was disappointing.
- Pett Flower Show- Uniform will be shirt sleeve order(no jackets or bow ties). Steve explained that there is no full cover at Pett but that sun brolleys are to be available. Kerry will bring hats for those players that would like to wear one.

Action- Kerry

- Steve said that he was enjoying playing lots of new pieces and that the band room had a more relaxed atmosphere. John Gilbert has bought another piece of music, 'Trouble in the Air' and he was reminded to get payment for music from the committee.
- Steve said that he intends to do another cull of music at the end of the year and to look in the library for appropriate pieces for upcoming concerts.

Action –Steve(ongoing)

- **50th Anniversary Concert-** Steve will be in contact with guest players for the event and negotiations are ongoing.
- The event will take place at St Matthews Church on October 19th 18 at 7pm. It was agreed that a 7pm, would be a better start time, as there are often elderly people attending the church and it will be dark.

Action- Steve

- The committee discussed advertising for the celebratory concert and this is to include compiling a flyer, which can be printed out at a low cost and also advertising on facebook.
- Karl had previously drawn up a flyer for the Murder Mystery evening and agreed to undertake the flyer for the concert. Once this is compiled Karl to e mail it, for approval, to committee, prior to printing.
- Steve will pass on a previous flyer for the 30th Anniversary Concert to provide some ideas to Karl for the new flyer.

Action- Karl

- Steve reported that personally he was enjoying the new music in the pads although some music was quite similar but at an appropriate level for band members, which he felt they were enjoying.

7) Contest Secretary's Report

- Following the AGM it was raised by John Renshaw, at the end of the meeting, that we appear to have not paid the subs for SCABA.
- Steve has been through all relevant e mails re our membership fee, and was unable to find anything that referred to the payment fee.
- It was agreed that Karl would make contact with Jane Steward to see whether we need to make a payment.
- Autumn Contest is on the 30th September this year and 29th September 19. It remains to be at The Hawthth in Crawley.
- Steve is considering the possibility of band doing a contest next year as sections are more secure and filling up.

Action- Karl

8) Band Management

- **Uniform-** Due to the unpredicted heat this year, one player had raised the possibility of being able to wear shorts in the summer for concerts.
- It was felt by all committee members that this would not be appropriate but consideration would be given to the possibility of polo shirts, with logos on instead of wearing shirts, for next year.

- The committee regularly reviews uniform, in line with weather and players are not expected to play for long periods in heat, with jackets on or bowties. Hats are also supplied for both men and women, if they want to wear them.
- Players can be reassured that we have a range of alternative uniform options, which all the band members are supplied with and Steve and Kerry are always in discussion as to which uniform is appropriate for each event.

Action- Kerry and Steve

a) Instruments

- The tuning slide on John's euphonium is out of alignment and the trigger is out. It was agreed that John should take this to Dean after 13th August, when there are no jobs.

Action- John G to take to Dean for repair

9) Child Protection

- Kerry has now completed the Safeguarding Policy for Sussex Brass and it was agreed by all members that this was a policy we would adopt.
- Kerry to e mail this to Clare Proudlove to be put on the website, so that it is in the public domain and that if we are contacted we are able to provide a working document.
- Kerry will be safeguarding person for this year for the band.

Action- Kerry to email policy to Clare

- Review of safeguarding person and policy to be undertaken in a year from current date.

10) Social Events

- **Murder Mystery Evening-** There is now 26 players attending and deposits have been paid. Further details will follow nearer the time.
- Jon has agreed to give Betty a lift and Steve also asked if he could have a lift from Jon, for the evening.
- **Action- Jon** (Times to be arranged nearer the date)
- **Post Xmas Meal**
- As a result of the immense cost to the band for this one- time event, the usual post xmas meal was raised, as to whether it would be subsidised or band to pay.
- It was felt that a curry night would be a change to the usual event at The Squirrel and Kerry has contacted an alternative venue, where it can be exclusive to the band for the night, with no extra cost.

- It was agreed that the band would pay for their own meal but that the usual games etc will still be part of the evening.

Action- Kerry (to inform band nearer the date)

11) Website

- Jon raised with Clare whether photos have been placed on the website and Clare said that she would look at website and discuss with Nick re photos.
- Clare to link with Nick, as she is now taking over the website.

Action- Clare to liaise with Nick

12) Any other business

- John Gilbert was reminded to pass invoices onto the band for music purchased and that it should not be coming out of his own pocket.

AGM:

- The AGM was held on the 2nd of July and Nick agreed to stand down.
- All other committee members were re-elected and agreed to take on another year.
- There were no matters arising from players, except for the observation of John Renshaw, with relation to the payment fee omission from SCABA.

Bank Holiday Practices

- It was agreed that they would be no practices on Bank Holiday by all committee members
- Normally, apart from jobs, Steve would have the summer off and the Band would have a break. Steve agreed this year, in line with some practices not undertaken previously due to his commitments that there would be rehearsals on the 30th July, 6th and 13th of August and that the band would have a two week break for the rest of August.

Suggestions for future events

- Steve and Kerry suggested that Jon compiles a letter that can be sent to different organisations, clubs etc to outline what we offer and to hopefully secure some different venues to play in, over the coming year.
- Steve and Kerry gave some examples of different places e.g. Sailing Club, Bexhill Sailing Club. Conquest and Bexhill Hospital, Hastings Museum, and Jerwood Gallery to name a few.
- Jon agreed to draft a letter and all committee members agreed to send Jon some ideas for venues to approach.

Action- All committee members

Action- Jon Manning

Meeting ended at 20:25pm

Date of next meeting: 5th October

Venue: Harrow Pub

Time: 19:30pm.

Chairman

Secretary

