



Minutes of the Meeting of the Trustees of Sussex Brass

Held on : Friday 18th May 2018 at 19:30hrs
At : The Harrow

Present : Steve Hollamby, Jon Manning, Karl Grover,
John Gilbert Mandy Nash, Kerry Holsgrove

1. Apologies – Nick Elliott /Clare Proudlove

2. Minutes of last meeting

- The minutes of the last meeting were read, and their accuracy was agreed.
- Jon raised it has previously been agreed that Nick is to place minutes on website when submitted

3. Matters Arising from last meeting's minutes

- It was raised whether photos have been uploaded onto the website and this was to be raised again at the next committee meeting.
- It was raised about Nick's absence from recent committee meetings and agreed that Jon would speak to Nick about whether he wished to stand down prior to the AGM .Committee expressed thanks to Nick for his input to date.
- Band library has been updated onto the website. Jon clarified this with Nick.

Action: Jon Manning

4) Booking & Correspondance

New Bookings

No new bookings but Steve reassured Committee members as to why things have altered this year e.g. committee's dissolving and regrouping, people leaving and felt this was just a blip this year.

Egerton Park?- John informed Steve that concerts at Egerton Park would be clarified in approximately a fortnight. There will be no summer prom concert this year and a possibility of a Xmas concert. There are issues around making the concert viable for cost.

Action- John G to confirm with Terry and inform Steve.

Eastbourne concerts- Sussex Brass have not been allocated any slots this year. It was agreed that Steve would contact Eastbourne Bandstand in October, when the new allocations come out so that we are allocated some concerts next year.

Action- Steve

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5) Treasurers Report

Karl gave the following figures to the committee :

Main Account = **£16,904.85(closing balance for last year)**
income year to date **£4423.77**
Expenditure year to date **£3595.85(£827 up**
for the year)

Current Balance: £17232.66 to date

Karl informed committee members that subscriptions come in this year and account looks more healthy due to that.

Karl informed committee members that the form of change of signatories has been done and he has not had any further correspondence from Lloyds bank.

Karl shared copy of statement with committee members and handed to Jon for governance purposes.

Instrument insurance was discussed and Jon is to chase up renewal notice to see if there could be a better premium to pay for instruments. Jon uses a specialist insurer so it was agreed that he would liaise with them to see if can secure better deal.

Action- Jon Manning

6) Musical Directors Report

Steve reported that the main thing that had been achieved was a large cull of music from the pads and thanked committee members for their input with achieving this.

Steve estimated that at least 180 pieces of music had been culled and sorted at this time and it was agreed that this had been a useful exercise.

Steve informed committee members that he intends to take out music in pads at the end of the season and not allow music to build up again in pads.

Jon expressed his thanks to everyone at the meeting for their support with this task.

Action- Steve

Steve reported that personally he was enjoying the new music in the pads although some music was quite similar but at an appropriate level for band members, which he felt they were enjoying.

Steve said that few people had handed suggestions for music choice to him and that he was open to band members raising preferred music from the library to try.

Concerts discussed:

50th Anniversary concert at St Matthews Church.19.10.18

Discussion about inviting players back for this 50th concert was raised and Steve informed the band that he had invited Dean, Alan Mayatt, and Ivor. Stuart Welford (cornet player) was also raised. Steve will also ask Ricky if he will be able to play.

Following discussion it was agreed that it would be left to Steve's discretion as to who to invite, as he has total overview of the band's needs and programme delivery. There are also implications for uniform supply with regard to jackets.

Action: Steve

Advertising for this concert was raised and will be discussed again over the coming committee meetings.

Action (ongoing) for all committee members

7) Contest Secretary's Report

There was nothing to report to the committee at this meeting. Steve to continue to receive any correspondence with regard to SCABA

8) Band Management

There was nothing to report to the committee at this meeting.

Ivor's uniform has now been returned and all property including cornet are now with Steve.

Action- Steve

a) Instruments

John's euphonium valves have been cleaned by Steve and are now working smoothly. Thanks was expressed to Steve for sorting this for John.

9) Child Protection

Kerry has now completed the Safeguarding Policy for Sussex Brass and this was handed out for all members to look through and approve.

This is a comprehensive policy, which we are required to do as members of the Brass Federation and as such needs to cover all areas to safeguard, young and vulnerable children and adults.

All members were asked to look through this document and then it is to be placed on the band website. New members will be made aware as part of their introduction to band before joining.

Band members will be informed about this at the next AGM

Action- All committee members

10) Social Events

Jon expressed thanks to Kerry for arranging the recent curry night at the Flavours of India and said that it had been an excellent night and said it had been well attended.

Mandy raised that people had complained about the food/venue and could we try a different place next time. Committee members were surprised to hear this as the main feedback from band members had been positive.

A different venue will be considered for next time, although it was raised it is difficult to please all when arranging events and there has to be some compromise from all.

The Murder/ Mystery evening has been well supported by band members and partner's and there is a total of 25 attending.

Kerry will be making a definite booking with the Powdermills during half term and will be collecting money from partners of £25 over the next few weeks.

It was agreed at the meeting that a lift for Betty would be given by Jon Manning so That she was able to attend.

Action- Kerry

Action- Jon

11) Website

Jon reported that the band library was now placed on the website and thanked Nick for this.

It was raised whether relevant band photos have been uploaded onto the bands Facebook page and this was to be clarified with Clare.

Action- Jon to check with Clare

12) Any other business

Steve reiterated to John about buying band music and to ensure that he seeks payment from band funds not his own money. John was happy to buy music if he likes it but again he was reminded about his music budget, which is available to spend.

Action- John Gilbert

AGM:

This year's AGM was discussed and agreed by all to be on the 2nd July 18 .

AGM paperwork is to be given to band members on the 2nd June 18 and a deadline as usual for two weeks from the 2nd June 18 for applications of interest to be join the committee.

Action: Kerry and Steve

Bank Holiday Practices

Mandy raised the possibility of having band practice on bank holidays. It was felt by committee members that they all enjoy a night off and this would not be worthwhile or well attended.

Steve felt strongly that bank holidays are the only time he gets to have a night off from band unlike other players throughout the year and he felt that he would like this to continue.

Suggestions for future events

John Gilbert queried whether the band would consider expanding their horizons for other events and raised travelling further afield to achieve this. Steve said generally the band secures events locally and that this year has been different due to changes in organisations.

Steve also questioned whether the band was happy to drive further distances to secure events.

Action: all committee members(ongoing) To be discussed again at the start of the band's new year programme cycle

GDPR:

This was raised by Jon Manning and its relevance to us as a band does not affect us and that data held was secure and by consent from band members. The deadline for GDPR is 25th May 18.

Meeting ended at 20:35pm

Date of next meeting: 13th May 18

Venue: Harrow Pub

Time: 19:30pm.

Chairman

Secretary

