



Minutes of the Meeting of the Trustees of Sussex Brass

Held on : Friday 3rd April 2019 at 19:30hrs
At : The Harrow

Present : Steve Hollamby, Jon Manning, Karl Grover,
Kerry Holsgrove, John Gilbert

1. **Apologies –Mandy Nash**

2. **Minutes of last meeting**

- The minutes of the last meeting were read, and their accuracy was agreed .One sentence to be corrected before minutes are published.

3. **Matters Arising from last meeting's minutes**

- There were no matters arising.

4) Booking & Correspondence

New Bookings

- Blacklands Church- Steve reported that the man he spoke to originally, needed to discuss it with a committee and he would get back to him. Steve has not received any further correspondence.

- **27th April- Lifeboat service-** Steve reported that the band will be playing at 11:40am and the service will finish at 12:40pm. There will be a reception afterwards, which the band are invited to.

Sat 5th October-Speakers Day in Winchelsea This is a work in progress and Steve to meet with the organiser to clarify arrangements.

19th May-Northiam Village Hall. Steve disc used this job with the band and they agreed a preferred time for this event at 3pm and Steve notified the organiser, so that they can produce some flyers and advertise for the event.
Jon to visit site and discuss with Steve

Action- Jon

3rd August- Catsfield Fete. Steve has been contacted by the organiser who has requested the band for this event. Steve has a personal appointment already on this date but possibly could be present if the time we are needed, is before the date he already is attending. Steve is waiting for a response from the organiser.

Sunday 8th September- Hastings United V Man United Legends. The band has been asked to play before kick off and in the interval. Steve to discuss this with the band, to see how many players are available. Agreed £100 charity fee.

Wednesday 11th December- Highgrove Golf Club at 7:30pm. There will be a fee of £150 for this event. Players will be given a drink, sausage roll and mince pie during the evening

Action- Steve

5) Treasurers Report

- Karl gave the following figures to the committee and said up to date all band jobs had been paid.

Main Account = **£14,617.60**
income year to date **£3344.80**
Expenditure year to date £5632.50

Karl completed a comprehensive projection and shared this with the committee. Karl estimated that projection would be £14,600 end of year.

Karl said that the PRS license has been paid but it is double this year, than last year.

Karl said that he predicts that there will be a projected loss of £2287.25

Rent is to be paid and subs are still coming in..

Karl said that all other bills have been paid off, so not expecting any further monies to be paid.

Karl said that the signatory forms have all been signed and handed in to the bank and logged onto their system, so expects to have no further problem with regard to this..

Insurance- Jon to look into this, as to whether we can get a better deal(due **15th** June). Jon to look into this as soon as possible, allowing time for a change.

Action- Jon(ongoing)

6) Musical Directors Report

- Steve said that he felt that the band was playing a lot of good music and was in a good place. Players are discussing music and making choices and he feels that the quick turn over of music, stops from people getting bored.

- Steve said that there are some good solos, big pieces and lots of cheery music and that people are much happier.
- Steve said that some of the new music e.g Basin Street Blues, is an audience pleaser and that we should also look at Barbarian Hoardes, The way you look tonight and One Foot in the Grave to highlight some other sections in the band.
- Steve said that there are some good concerts coming up and he has a good variety of pieces to choose from.
- Steve reported that the drummer Pete is in Spain for the Sierra Leone concert and Steve is to contact Jon Harrod and his son, to see if they are available.
- Steve reported that he feels personally happy at rehearsals now and players have reported to him that they are enjoying rehearsals.
- **Action- Steve** to contact drummer for these three events.

7) Contest Secretary's Report

- **SCABA-** Karl reported that a cheque had been sent to Alex Sears so that we could rejoin SCABA. Karl reported however, that Alex was in a process of moving and has lost the cheque so he has been given two months to find it and if not found or cashed, we will submit a new cheque and cancel the other. The band is unable to do payment through BACS so it was agreed that we would wait for the cheque to be located.
- **Action- Karl**

Contest- Steve said that he would be considering the Spring Contest 2020, which is likely to be in February next year.

8) Band Management

Jon reported that he has now set up a mail chimp account now to communicate information to the band, which will BCC all band members. This is a free account and no cost to the band but will make communicating with the band much easier. Jon is uploading names at present to complete this.

Jon will aim to do this, within two weeks.

Action- Jon

Jon has also been sending e mails to the parish councils to raise the bands profile and needs further venues to be considered to be put forward by the committee members.

Action- All committee members

Stand lights- Karl has ordered some stand lights for samples, but they have not arrived yet. If we do not receive the stand lights for the concert on the 24th May, Steve can borrow some from school.

- **Action- Karl/ Steve**

9) Child Protection Policy- This is now on the website in the members section. This will need to be reviewed in May.

10) Social events- Jon expressed thanks to Kerry for organising the curry night, which was well attended and had excellent food.

11) Website-

Karl has spent a lot of time organising the website and now they are folders for minutes, photographs, policies etc.

Karl said that the e mail address from para storage, was working well and Steve is receiving lots of emails and interest with regard to new events.

Karl said that the secretary at Sussex Brass has never existed, so this has now been removed. There is now a contact email address for the website, which is attached to Facebook and goes directly to Steve.

Karl reported that the minutes for the years 2017. 2018 and 2019 are now on the website.

Karl stated that lots of the photographs are outdated and he intends to get some new photos to upload to the website

Karl said that the website has 500mg storage, 1 Megaband and that shutterfly, where some photos are stored, does not cost the band anything.

Karl said that he has uploaded some new photos on the website and that when the players access the website, there are clear links to access photos.

It was discussed that it would be beneficial for this information to be shared with the band at the AGM, so they understand how best to access the website.

Action- Karl

Karl has removed the player list, as this was out of date and it was felt to not be needed, if new players were accessing the website for information, as it may restrict them from joining, if they see there is no vacancy.

Action- Steve to write something about himself and e mail to Karl for inclusion on the website.

Steve stated that he was still receiving information on para storage, when an e mail goes to secretary of sussex brass and Karl said that he would look at this.

Action- Karl

Face book- Karl reported that this is up to date and it has shown some interest. Karl said that 4500 has 'liked' the RNLI event, however, it is just for information, not people directly attending.

12) Any other business

Jon said that he had sent a letter to Hawkhurst re the band's withdrawal for Remembrance but has not yet had a reply. Jon said that he will follow this up with a telephone call and request a response in writing.

Action- Jon to contact Stuart Harrison(suggested by Steve)

Band logo- Jon raised this, as there is a clear difference in the emblem being used. Jon suggested that a folder/library could be set up with the appropriate logos to be used to make it easier, when creating flyers for events.

Karl agreed to look at the graphic and change it so that the correct logo will be used in the future. All committee members agreed to the changing of the logo, as in some flyers a French horn is used instead of the bugle, which is our official emblem.

Action- Karl

AGM- the date was set for the AGM – 29TH April.

Betty- Steve said that he will pick up and drop Betty home for the next two weeks, as he is on holiday and able to do so. Roger has also offered to help out and Janice will drive Betty if given enough notice.

Jon said that Betty does understand that it may not always be possible to pick her up but there are a few band members who are doing this regularly.

Birthdays- The band has two very important birthdays coming up- Jon Gilbert will be 85 on June 28th and Betty is 95 on the 25th July.

There was a brief discussion but agreed that we would celebrate these events.

Action- Kerry

Hooe Band-Jon Manning corrected information received at the previous meeting with regard to Hubert taking over Hooe Band. Jon said that Hubert does stand in but that he is not the permanent conductor.

Possible future venues to play at- Jon shared with the members a draft letter to be sent to possible new venues and it was agreed by all.

NB Jon reminded committee members to e mail him some ideas for venues and Jon will then approach these settings.

Action- All

Jon stated that he would make some flyers to be sent with the letters.

Action- Jon

NB. Steve reminded members to put forward suggestions for any music form the library or that could be purchased by the band.

Action- All.

Karl queried how long we should store the band's minutes and Jon had looked it up and stated that there was no formal position from the Charity Commision, so it was agreed that we would hold the last 3 years and make available on the website.

John Gilbert said that he had asked John Renshaw to purchase some new music folders and said that the band holds lots of music that the band will never play. It was agreed that a list should be compiled by John G and given to Steve before any music was discarded .It the could be sold on E bay.

John G said that Claire N has offered to help with the library and make an up to date record to be included on the bands website.

Band keys- Steve had given them to Kerry to open up, while he picked Betty up and John G has misplaced his keys, It was requested that we get some further keys cut to share the opening up of the hall on a band night.

Action- Kerry to get some keys cut.

AGM-Kerry to send all information out to band members and nomination forms on the 15th April, giving members the usual two weeks to raise any issues, to Steve prior to the AGM.

Meeting closed- 21:10

Date of next meeting- 29th April 19- AGM

Venue—All Saints Church Hall, All Saints Church, Sidley

Time-19:15pm.

Chairman

Secretary

