



## Minutes of the Meeting of the Trustees of Sussex Brass

**Held on :** Friday 19th January 2018 at 19:30hrs  
**At :** The Harrow

**Present :** Steve Hollamby, Jon Manning, Karl Grover,  
Clare Proudlove Mandy Nash, Kerry Holsgrove

**1. Apologies – Nick Elliott John Gilbert**

**2. Minutes of last meeting**

- The minutes of the last meeting were read, and their accuracy was agreed.

**3. Matters Arising from last meeting's minutes**

- Standing action for Nick to upload photographs that are relevant of the band (from previous minutes)
- Jon to check with Nick if band library has been updated on the website.

**4) Booking & Correspondence**

**New Bookings**

**Lifeboat Station-** 13<sup>th</sup> June at 6pm appx

**Winchelsea Hog Roast-** cancelled this year, as new society taking over( Winchelsea Guy Fawkes Society)and funds not available for this year. Hope to reinstate for next year, when new committee is formed. Date 14<sup>th</sup> July to be cancelled from our diary.

**Speakers Day in Hastings-** Saturday 29<sup>th</sup> September .TBC. This was mentioned to Steve by Jon Bartholomew at the Remembrance Service last year. This may involve the band possibly marching from St Mary in the Castle to St Clements Church. Steve reported that nothing yet official has come to him from the Mayors' office

**Egerton Park-** John Gilbert looking into dates for a summer prom and Christmas concert and will liaise with Steve.

Steve reported that a few players played at the New Inn at Christmas, last year.

No information from Eastbourne bandstand as to dates this year and possibly have not been allocated any this year.

**Action- Steve to chase up Eastbourne concert dates and confirm**

- **John Gilbert to confirm dates for summer and Christmas concert at Egerton Park and liaise with Steve**

**5) Treasurers Report**

Karl gave the following figures to the committee :

Main Account = **£16,524.91**  
income year to date £3377.83  
Expenditure year to date £2929.85  
£449.98 in profit  
£475 outstanding( fees not paid)

Insurance the only main expense that has been paid for. It was agreed that we would look at the insurance quotes earlier next year to see if we can get a better deal. Good time to start is mid -June, as insurance due July 23<sup>rd</sup> 18.

Karl raised the signing sheet for new signatories for the bank and removing John Renshaw and Robin Williams. It was agreed that John and Rob were to be removed and Mandy Nash and Kerry Holsgrove would go on as new signatories (forms signed at the end of the meeting and handed to Karl to take to the bank).

Karl to bring statements of account to each committee meeting as requested by Jon Manning.

**Action- Karl**

## **6) Musical Directors Report**

Steve reported that the band had had a very successful time before Christmas and that Remembrance had gone very well. Steve reported that members of the public had praised the band for their concerts and also directly to him for his conducting and drumming this year, due to John Davies not being available. Steve thanked all players for their support during this time.

Steve said that the job for the New Year, is going to be a cull of the music and a list of music is to be compiled by Steve. Steve would like all pads to come in to him by the 12<sup>th</sup> February .Two dates 19<sup>th</sup> and 26<sup>th</sup> February were set aside for the committee to sort music and replace with some new music for the summer season.

There will be no band for players on these evenings.

**Action- All Committee Members**

## **7) Contest Secretary's Report**

There was nothing to report to the committee at this meeting. Now that Robin has stood down as contest secretary Steve would be the recipient of any correspondence from SCABA regarding contests.

## **8) Band Management**

There was nothing to report to the committee at this meeting.

### **a) Uniform and Department**

- Mandy Nash now has new jacket and has returned her old jacket to Kerry to be kept as a spare.
- Ivor's uniform and cornet have now been returned as he has now left the band. Steve contacted Ivor to arrange a suitable date and time to retrieve items

### **b) Instruments**

John Gilbert's instrument is in a poor state due to lack of cleaning. Steve agreed to take John's euphonium home to clean over the weeks where the committee are meeting to cull music.

- **Action- John Gilbert to give Steve his euphonium**
- **Steve to clean instrument and return to John**

## **9) Child Protection**

Kerry is currently compiling a safeguarding policy for band/players which is to be presented at the next meeting to committee members.

**Action- Kerry (ongoing)**

## **10) Social Events**

Jon gave grateful thanks to Kerry for last Friday's successful Christmas meal at the Squirrel and said that he enjoyed the games that were played( deer game). Kerry reported that she had received a card from Roger and his wife also thanking her.

Kerry has arranged a curry night for the 5<sup>th</sup> March at 7pm at the Flavours of India.

Steve raised the proposed 50<sup>th</sup> Anniversary Concert later this year and some discussion was raised about inviting back some previous players for this event. Steve will consider this, nearer the time. The date proposed for this is October 19<sup>th</sup> at St Matthews Church and Steve has contacted Mike Coe to ask if the church is available to use as a venue.

It would be a free concert with donations going towards the church funds.

Advertising for this event was also discussed with flyers (A5) to go out nearer the time

### **Action- Steve to liaise with Mike Coe**

Kerry raised the possibility of a special social event to mark the 50<sup>th</sup> anniversary and give back something towards the players. Kerry discussed a murder/mystery evening at the Powdermills Hotel in November that the band would subsidise as a thank you to all band members. Wine for each table was also discussed and agreed by the committee. This would also be open to partners and we would ask for a donation from them towards this of £25.

The safe transport of Betty was also discussed, as it was felt that she needed to be at the event but that night driving to Battle and on roads that she does not know could prevent her from attending. It was agreed that she would be offered a lift and Jon Manning agreed to transport her and/or funds for a taxi from the band would be given.

This was agreed by all members present

### **Action- Kerry to contact Powdermills Hotel in April, when they will advertise Novembers mystery evening and organise this once details are available.**

- **Jon**

#### **11) Website**

Jon to check with Nick with regard to whether the band library has been updated on the website.

Nick to upload any photographs that are relevant and put onto the website.

Clare to upload facebook with Christmas photos.

Steve raised that John Gilbert often buys music from his own funds and it was reiterated to John to give the invoices to Kerry to give to Karl for payment. Steve has said to John Gilbert not to buy anymore at present.

#### **Action- Jon/Nick**

- **John Gilbert**
- **Clare**

#### **12) Any other business**

Jon mentioned that he had posted the Charity Commission return form and this is publicly available.

Jon said that all trustees have been named and Mandy's name has been updated

Tracey Gray asked Kerry to raise that programmes for summer concerts could be alternated to provide more variety for players. Steve said that programmes are drawn up depending on players attendance at concerts and what is reasonable and comfortable for those players present to play.

#### **Action- Steve**

There was no other business raised by members of the committee in this meeting and therefore the meeting was closed at 20:34 pm.

**Date of next meeting: 9<sup>th</sup> March 18**

**Venue: Harrow Pub**

**Time: 19:30pm.**

**Chairman**

**Secretary**





